

Des Moines Valley Health and Human Services

Copy Costs - Data Subjects

Des Moines Valley Health and Human Services charges data subjects for copies of government data. These charges are authorized under Minnesota Statutes Section 13.04, subdivision 3.

You must pay for the copies before we will give them to you. Pre-payment of copies is required unless other arrangements are approved by the Responsible Authority or Designee.

Actual Cost of Making the Copies

In determining the actual cost of making copies, we factor in employee time, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs (if any). If your request is for copies of data that we cannot reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The cost of employee time to make copies is \$19.67 per hour.

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Refer to the DVHHS Fee Schedule for a detailed listing of all copy fees.