

**Official Minutes
of the
Des Moines Valley Health and Human Services Board**

The Des Moines Valley Health and Human Services Board met in regular session at the Jackson County Government West Large Conference Room, 405 4th St. Bldg 4. Jackson, MN on Thursday, February 12, 2026. The following members of the Des Moines Valley Health and Human Services Board were present: Jackson County Commissioners: Larry Liepold, Roger Pohlman, Phil Nasby, Don Wachal, and Kent Bargfrede, and Cottonwood County Commissioners: Larry Anderson, Donna Gravley, Tom Appel, Wayne Maras, and Kevin Stevens. **Quorum Established.**

Present in person for all or portions of the meeting were Chris Macek, Operations/Administrative Services Director; Natane Sadusky, Fiscal Manager; Craig Myers, Human Services Director; Michelle Ebbers, Public Health Director, Julie Van Wyhe, Associate Board Secretary, public, and staff.

CALL TO ORDER

Chair Roger Pohlman called the meeting to order at 9:00 a.m.

Motion by Bargfrede second by Wachal and unanimous vote to approve agenda.

EMPLOYEE INTRODUCTIONS

The following new staff members were introduced:

- Salome Olson, Eligibility Worker

STAFF/PROGRAMMING PRESENTATIONS

Matt Magnuson, Director of Member and Provider Services, presented an overview of PrimeWest.

CONSENT AGENDA

- **Resolution 26-023** Approve DVHHS Board Minutes January 8, 2025
- **Resolution 26-024** Approve January 2025 Auditor Warrants
- **Resolution 26-025** Ratify Closure of DVHHS Offices on Wednesday, January 21, 2026 from 12-4:30 pm – DVHHS Emergency Closing Policy #210

Motion by Gravley second by Stevens and unanimous vote to approve the consent agenda. Motion carried.

ACTION ITEMS

Resolution 26-026

Motion by Anderson, second by Wachal and unanimous vote to Approve Request to Obtain Quotes for Agency Fleet Vehicle – 1 Van.

Resolution 26-027

Motion by Liepold, second by Maras and unanimous vote to Approve Reallocation of Community Health Educator Position to Community Health Planner.

Resolution 26-028

Motion by Bargfrede, second by Nasby and unanimous vote to Approve Comp Plan Position Description – County Agency Social Worker Lead – Grade 15.

Resolution 26-029

Motion by Gravley, second by Wachal and unanimous vote to Approve Comp Plan Position Description – Children's Social Worker Lead – Grade 16.

Resolution 26-030

Motion by Maras, second by Anderson and unanimous vote to Approve Reclassification for Social Worker Team Leaders in Adult Social Services to County Agency Social Worker Team Lead – Grade 15 effective February 22, 2026.

Resolution 26-031

Motion by Nasby, second by Wachal and unanimous vote to Approve Reclassification for Social Worker Team Leaders in Children Social Services to Children’s Social Worker Team Lead – Grade 16 effective February 22, 2026.

Resolution 26-032

Motion by Anderson, second by Gravley and unanimous vote to Approve Out of State Travel for Children’s Social Worker – Jackie Hiebert.

INFORMATIONAL/DIRECTOR REPORTS

Craig Myers, Human Services Director, Natane Sadusky, Fiscal Manager, Michelle Ebbers, Public Health Director and Chris Macek, Operations/Administrative Services Director provided updates.

COMMITTEE AND BOARD REPORTS

Commissioner Wachal reported on the PrimeWest meeting.

ADJOURN

Meeting was adjourned at 10:41 a.m.

Board Chair

Date

Attest:

Date