

**Official Minutes  
of the  
Des Moines Valley Health and Human Services Board**

The Des Moines Valley Health and Human Services Board met in regular session at the Jackson County Government West Large Conference Room, 407 5<sup>th</sup> St. Jackson, MN on Thursday, February 13, 2025. The following members of the Des Moines Valley Health and Human Services Board were present: Jackson County Commissioners: Larry Liepold, Roger Pohlman, Don Wachal, Phil Nasby, and Kent Bargfrede, and Cottonwood County Commissioners: Larry Anderson, Donna Gravley, Tom Appel, Kevin Stevens, and Wayne Maras.  
**Quorum Established.**

Present in person for all or portions of the meeting were Chris Macek, Administrative Services Manager; Natane Sadusky, Fiscal Manager; Craig Myers, Human Services Director; Michelle Ebbers, Public Health Director, and Julie Van Wyhe, Associate Board Secretary, and staff.

**CALL TO ORDER**

Chair Donna Gravley called the meeting to order at 9:00 a.m.

**Motion by Anderson second by Wachal** and unanimous vote to approve the agenda.

**EMPLOYEE INTRODUCTIONS**

The following new staff members were introduced:

- Luz Duvall, Community Health Worker
- Jackie Auringer, Adult Social Services Supervisor

**STAFF PRESENTATIONS**

Craig Myers, Human Services Director presented Income Maintenance Program Updates.

**CONSENT AGENDA**

- **Resolution 25-023** Approve DVHHS Board Minutes January 9, 2025
- **Resolution 25-024** Approve January 2025 Auditor Warrants
- **Resolution 25-025** Accept MN DHS Respite Care Services Grant 2025-2027
- **Resolution 25-026** Approve MN DHS Joint Powers Agreement – Family Child Care Licensing Fees
- **Resolution 25-027** Declare Fleet Vehicles as Surplus: 2017 Ford Fusion(Black) and 2016 Ford Fusion(Gray)

**Motion by Nasby second by Bargfrede** and unanimous vote to approve the consent agenda. Motion carried.

**ACTION ITEMS**

**Resolution 25-028**

**Motion by Maras, second by Liepold** and unanimous vote to Approve Request to Obtain Quotes for Agency Fleet Vehicles – 2 SUV's or Midsize Cars.

**Resolution 25-029**

**Motion by Wachal, second by Stevens** and unanimous vote to Approve Out of State Travel for Public Health Director, Michelle Ebbers.

**Resolution 25-030**

**Motion by Bargfrede, second by Anderson** and unanimous vote to Approve Out of State Travel for Public Health Staff, Lindsay Chapman-Nesseth, Claudia Lopez & Luz Duvall.

**INFORMATIONAL/DIRECTOR REPORTS**

Craig Myers, Human Services Director, Natane Sadusky, Fiscal Manager, Michelle Ebbers, Public Health Director and Chris Macek, Administrative Services Manager provided updates.

**ADJOURN**

Meeting was adjourned at 9:52 a.m.

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Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest:

\_\_\_\_\_  
Date