

**Official Minutes  
of the  
Des Moines Valley Health and Human Services Board**

The Des Moines Valley Health and Human Services Board met in regular session at the Cottonwood County Law Enforcement Center (LEC), 902 5th Avenue #1, Windom, MN on Thursday, December 11<sup>th</sup>, 2025. The following members of the Des Moines Valley Health and Human Services Board were present: Jackson County Commissioners: Larry Liepold, Roger Pohlman, Kent Bargfrede, and Don Wachal, and Cottonwood County Commissioners: Tom Appel, Larry Anderson, Donna Gravley, Kevin Stevens, and Wayne Maras. Absent was Jackson County Commissioner Phil Nasby. **Quorum Established.**

Present in person for all or portions of the meeting were Chris Macek, Administrative Services Director; Natane Sadusky, Fiscal Manager; Craig Myers, Human Service Director, Michelle Ebbers, Public Health Director, Tamra Steen, Back-up Associate Board Secretary and staff.

**CALL TO ORDER**

Chair Donna Gravley called the meeting to order at 9:00 a.m.

**Motion by Pohlman second by Anderson** and unanimous vote to approve the agenda.

**EMPLOYEE INTRODUCTIONS**

The following new staff members were introduced:

- Taylor Luke, Children's Services Social Worker
- Caitlyn Chronister, Accounting Technician

**STAFF/PROGRAMMING PRESENTATIONS**

The following DVHHS employees were recognized and thanked for their years of service milestone:

**Five Years:**

**Jolyssa Higley-Purrington**, Case Aide  
**Cody Bell**, County Agency Social Worker  
**Kristen Radcliffe**, County Agency Social Worker

**Ten Years:**

**Amy Thier**, County Agency Social Worker  
**Angella Blanshan**, Eligibility Worker  
**Erin Behnke**, Public Health Supervisor

**Fifteen Years:**

**Julie Hendrickson**, County Agency Social Worker  
**Rob Visker**, Children's Social Worker

**Twenty Years:**

**Jacqueline Flohrs**, Social Worker Team Lead  
**Craig Myers**, Human Services Director  
**Shelly Sadusky**, Child Support Officer  
**Sheri Lilleberg**, Social Services Supervisor

**Twenty-Five Years:**

**Beth Mulso**, Eligibility Worker Lead  
**Rachael Pudenz**, Children's Social Worker

**Thirty Years:**

**Sonya Becker**, Social Services Supervisor

**Commissioner Appel** arrived at 9:16 a.m.

**CONSENT AGENDA**

- **Resolution 25-105** Approve DVHHS Board Minutes November 13, 2025
- **Resolution 25-106** Approve November 2025 Auditor Warrants
- **Resolution 25-107** Approve Greater Minnesota Family Services Purchase of Service Agreement for Intensive In-home Family Services 2026
- **Resolution 25-108** Approve Cooperative Agreements with Cottonwood County Attorney and Sheriff and Jackson County Attorney and Sheriff to Provide Child Support (IV-D) Related Services
- **Resolution 25-109** Approve the 2026 Employee Full and Reduced Mileage Reimbursement Rates as outlined in Travel and Expense Policy #290
- **Resolution 25-110** Accept MN DHS Long-Term Homelessness Support Services Grant Contract Amendment
- **Resolution 25-111** Approve Sub-Grantee Contract with United Community Action Partnership (UCAP) for Long-Term Homelessness Grant
- **Resolution 25-112** Accept MDH Child and Teen Checkups Grant Contract Amendment
- **Resolution 25-113** Approve Guardianship/Conservatorship Services Agreements
- **Resolution 25-114** Approve Guardianship/Conservatorship Service Agreement with Prairie Support Services
- **Resolution 25-115** Approve 2026 Building Lease Agreement with Jackson County
- **Resolution 25-116** Approve Agreement with Jackson County for Information Technology Services for 2026
- **Resolution 25-117** Approve Membership Agreement with Equifax for Child Support Locate Services

**Motion by Liepold second by Wachal** and unanimous vote to approve the consent agenda. Motion Carried.

**ACTION ITEMS**

None.

**INFORMATIONAL/DIRECTOR REPORTS**

Natane Sadusky, Fiscal Manager, Craig Myers, Human Services Director, Michelle Ebbers, Public Health Director, and Chris Macek, Administrative Services Director provided updates.

**ADJOURN**

Meeting was adjourned at 10:06 a.m.

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Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest:

01/08/2026  
\_\_\_\_\_  
Date